

August - September Gov. English Syllabus

Professor : Austin Givens

Class	Government Conversation	Time	10:00-12:00 1:00- 4:00	Days	Saturday (8 Sessions: 2 sessions per day)
Professor	Austin Givens	Email/Phone	austin.kaist@gmail.com/010-4380-2990		
Materials	<u>Open Mind Level 2</u> , 2 nd Edition: ISBN: 9780230479364 Various materials will be provided by the instructor				
Level	Intermediate				
Class goals	<p>By the end of this course, students will :</p> <ul style="list-style-type: none"> - Improve basic English speaking skills about familiar topics - Learn to speak complex and connected sentences and/or simple paragraphs regarding both formal business language and informal friendly speech - Better understand the basic function of English as a tool of expressing ideas to a broader audience 				
Course Description	<p>Students in this course will be provided with extended sessions of English instruction which will cover many topics and areas of learning English. The course will provide an environment to practice everyday conversation skills, as well as more formal business language. We will discuss proper expressions, idioms, and phrases for different situations. Vocabulary and grammar will be taught, but the course will focus mostly on direct conversational practice.</p>				
Session	Topic				
1	<p>Introductions and course overview/ situational English/ breaking the ice Open Mind Unit 1 (Cultural Trends and Important Events)</p>				
2	<p>Speaking about cultures and understanding differences/ describing your own culture, and understanding other perspectives Open Mind Unit 2 (Expressing opinions about culture)</p>				
3	<p>Talking about hobbies/ discussing your hometown and country expressing preferences and things we like/ Travel idioms and phrases Open Mind Unit 3 (Travel and making requests)</p>				
4	<p>Talking about jobs and what we do/ discussing promotions and “team” responsibilities/ discuss luck vs. hard work Open Mind Unit 4 (Life experiences and self-expression)</p>				
5	<p>English phrases for discussing music and art/ describing art and music and giving an opinion/ discussing folk and modern art around the world Open Mind Unit 5 (Discussing music)</p>				
6	<p>English phrases for telephone conversations/ conducting meetings/ expressing opinions and responding to other’s ideas Open Mind Unit 6 (Living Spaces)</p>				
7	<p>Creating a successful presentation/ business Q and A/ Open Mind Unit 7 (Food and taste)</p>				
8	<p>Sharing personal information/ friendly language and slang/ strategies for immersion in the future, and discussing next month</p>				

NOTE: Though each topic will be discussed, this schedule may be adapted to better suit the needs of the students in the course

October - November Gov. English Syllabus

Professor : Seonmin Park

Course: Government English Program - Intermediate

Professor: Seonmin Park

Office: N4 1212

Email: seonminpark@kaist.ac.kr

Office hours: Saturdays 10:00-12:00 p.m. & 1:00-4:00 p.m.

Course Description

This course is designed to help students develop their public speaking skills. Through active participation in small group discussions, students will learn to explain and support their opinions in preparation for formally presenting them in front of an audience. They will then learn to deliver and evaluate short presentations in a number of formats.

Course Goals

By the end of this course, students will be expected to be able to

1. Lead a small group discussion
2. Actively take part in a small group discussion
3. Make 3-4 minute informative, persuasive, sales, and group presentations
4. Evaluate presentations and give constructive feedback
5. Become aware of personal speech habits and characteristics.

Course Objectives

To achieve the goals listed above, students will develop competencies in the categories listed below.

- Prepare topics from content pulled from periodicals, media, and/or personal experiences
- Organize the data from these sources to fit speaking time restrictions
- Ask follow-up questions for clarification or additional information
- Demonstrate how to build audience rapport through eye contact, body language and proper use of voice
- Demonstrate ability to organize presentation content into clear sections
- Give, receive, and apply feedback for solo and group presentations.

Student Evaluation:

20% Participation* / 60% Presentations / 20% Discussion

*(Attitude + Attendance + Effort + Being Prepared + Using English = Participation Grade)

Attendance Policy: 2 unexcused absences may result in failure of this course / documentation for excused absences must be provided to professor by student (Over 15 minutes late = an Absence)

You are expected to attend every class of the semester. Your attendance and class participation grade will decrease every time you are late. If you arrive late four times, it will be considered as one absence. If you arrive more than **15 minutes late**

for class, you are considered absent. Each unexcused absence will result in a 2% deduction from your final grade. 2 or more unexcused absences will result in an automatic F in the course. In all cases, excused absences must be requested via email at least one day before the class and should be supported with appropriate documentation. Students sleeping, texting, or playing games etc. in class may also be regarded as absent.

Late Policy

In all cases, extensions must be applied for via email before the due date and should be supported with appropriate documentation (medical certificate etc). No extensions will be granted because you have not adequately organized your time. Presentations will be expected to be done at the beginning of the next class.

Week	<i>Tentative Schedule</i>
1	Introduction Personal Story Presentation # 1 (ungraded, 4 mins) Presentation & Discussion Skill 1, 2
2	Presentation & Discussion Skill 3, 4 Presentation & Discussion Skill 5, 6 (Computer lab) Personal Story Presentation # 2 (5%, 4 mins)
3	Presentation & Discussion Skill 7, 8 Presentation & Discussion Skill 9, 10 (Computer lab) Group Presentation # 3 (5%, 15 mins)
4	Presentation & Discussion Skill 11, 12 Presentation & Discussion Skill 13, 14 (Computer lab) Group Presentation # 4 (10%, 15 mins)
5	Presentation & Discussion Skill 15, 16 Presentation & Discussion Skill 17 (Computer lab) Individual Presentation # 5 (10%, 4 mins)
6	Presentation & Discussion Skill 18, 19 Presentation & Discussion Skill 20, 21 (Computer lab) Individual Presentation # 5 (15%, 4 mins)
7	Presentation & Discussion Skill 22, 23 Presentation & Discussion Skill 24, 25 (Computer lab) Final Presentation (15%, 3 mins) – 3MRP

Note: This is a tentative schedule for this course. The instructor reserves the right to make changes to this syllabus based on the needs/interests of the students and/or any changes in circumstances.

Grade Scale:

Grade	100-points	4.3-points
A+	97-100	4.3
A0	94-96	4.0
A-	90-93	3.7
B+	86-89	3.3
B0	83-85	3.0

B-	78-82	2.7
C+	75-77	2.3
C0	72-74	2.0
C-	67-71	1.7
D+	64-66	1.3
D0	61-63	1.0
D-	53-60	0.7
F	0-52	